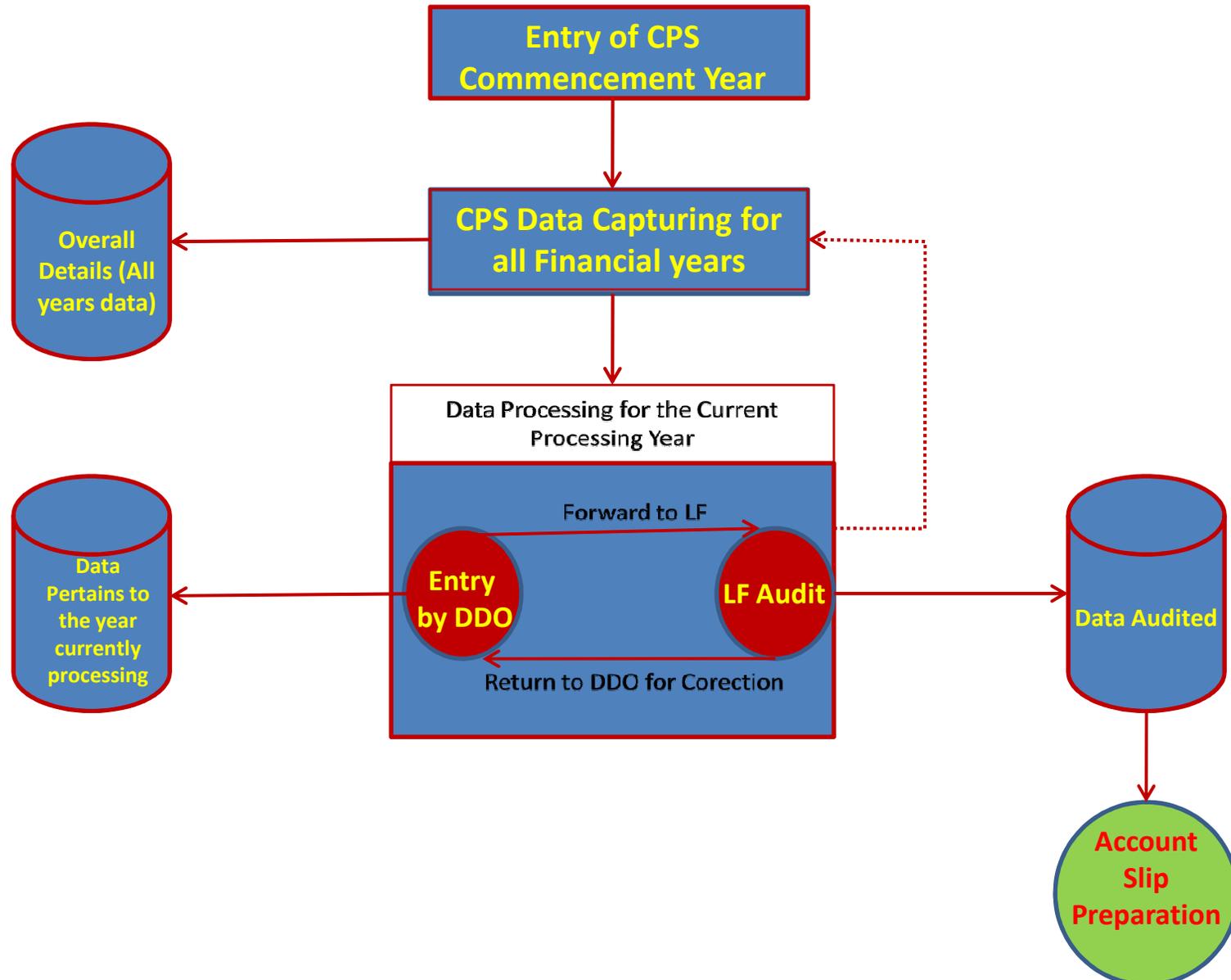


# Contributory Pension Scheme (CPS)

Steps to be followed by DDOs while processing CPS :



# *Contributory Pension Scheme (CPS)*

## Steps to be followed by DDOs while processing CPS :

- Recording the CPS Commencement Year for the given DDO.
- The data can be captured up to the current Financial Year. (Once the CPS Commencement Year is fixed, the data Entry can be started. )
- Processing commence from the CPS commencement year.
- The Data entered can be uploaded into the Current year table for processing. Only after completing the entire cycle of processing (Entry by DDO-> Authorisation by LF Audit) for the current processing year, the next year processing can be started.
- Once LF authroised for a given year, the balance employee contribution and balance employer contribution to be remitted along with the interest at the end of the year will be calculated and will be carry forward to next year. The processing will be moved to the next Financial Year.
- During the processing of data for a given year, Data Entry can be continued for the subsequent Financial Year.

**THE SCREEN SHOTS FOR REFERENCE.**

THE SCREEN SHOTS FOR REFERENCE.

Select  
Commencement  
Entry

- Commencement
- All Year Data
- Processing
- Finalize

Dashboard

#### Local Body

✔ Welcome To Online LB entry

[Help File](#)  
[List of Subscribers – Download](#)

#### Overview

Current Processing Financeal Year :  
Processing Status : Entry is in processing  
Previous Year Employee Balance : Rs.  
Previous Year Employer Balance : Rs.

COMMISSIONER MADURAI  
SECTION (CORP)

Enter CPS  
Commencement  
year



DDO Misc Entry Form

Starting Financial Year

 - 

Previous Balance to be Remitted(Employee)  
(Rs.)

Previous Balance to be Remitted(Employer)  
(Rs.)

Save



Then click save



Government of Tamil Nadu

# Department of Treasuries and Accou

- Home
- Entry
- Miscellaneous
- Logout

Welcome! DDO

## COMMISSIONER MADURAI (CORPORATION(CORP) )

### DDO Misc Entry Form

#### CPS Commencement Year Recorded

Starting Financial Year

 -  


Previous Balance to be Remitted(Employee)  
(Rs.)

Previous Balance to be Remitted(Employer)  
(Rs.)

COMMISSIONER MADURAI  
(CORPORATION(CORP))

Finanace year

- Select
- Select
- 2007-2008
- 2008-2009
- 2009-2010
- 2010-2011
- 2011-2012
- 2012-2013
- 2013-2014
- 2014-2015
- 2015-2016
- 2016-2017
- 2017-2018

Select CPS  
Commencement  
Year

Details

e (CPS) of the Government of Tamil Nadu

Financial Yearwise Data can be captured using this module. The year starts from the Commencement year. Only after saving the detail for a given year, entry will be permitted for next Financial Year. If the Financial is the current processing year, Upload option will be shown. Only after completing all the Entries Upload has to be checked. Otherwise, partial data will be uploaded and while processing rest of the entry has to be made.

## Module for capturing the Summary and Schedule Details (Monthwise Employee&Employer Contribution along with the Remittance Details will be captured Here)

COMMISSIONER MADURAI  
(CORPORATION(CORP )

Finanace year  
Select

Local body Input Details

**Note: Monthwise saving option is enabled. You have to save the details for each month separately.  
The Summary detail for each month can be edited and saved by clicking the Save button appears in the last column(column next to Capture Details column) of the particular month.**

This is the Current Processing Year.

S.no	Month	Year	Amount Deducted as Employee Contribution (Rs.) *	Equal Employer Contribution (Rs.)	Remited Employee Contribution (Rs.)	Remited Employer Contribution (Rs.)	Remited Employee Contribution Receipt (.pdf - 100kb)	Remited Employer ContributionReceipt (.pdf - 100kb)	Save	Capture Details (Rs.)
1	03	2007	<input type="text" value="32332"/>	<input type="text" value="32332"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="save"/>	<input type="button" value="Capture Details"/>
2	04	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
3	05	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
4	06	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
5	07	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
6	08	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
7	09	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
8	10	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
9	11	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
10	12	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
11	01	2008	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
12	02	2008	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>

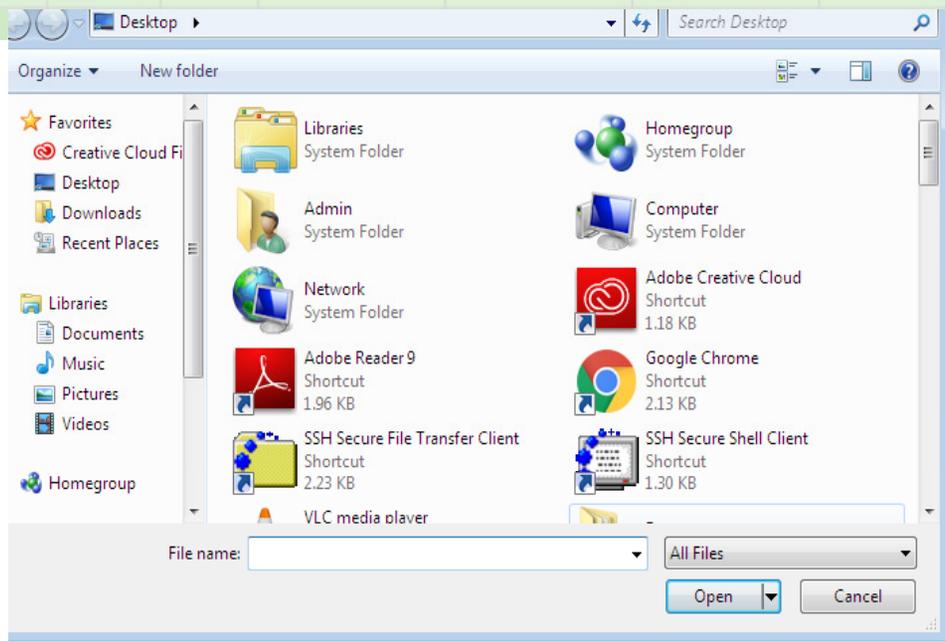
Either Remitted Employee Contribution or Remitted Employer Contribution entered. Below Steps are mentioned.

The screenshot shows a web form with a green header bar. The header contains several input fields with values: 1, 03, 2007, 1000, 1000, 1000, 0. A red box highlights the text "Please fill details". To the right are two "Choose File" buttons, both labeled "No file chosen".

The main form area has the following fields and annotations:

- Bank:** Input field contains "B N P PARIBAS". A blue oval labeled "Select Bank" has a red arrow pointing to the input field.
- Branch Name:** Input field contains "CHENNAI". A blue oval labeled "Select branch" has a red arrow pointing to the input field.
- Employee Challan No:** Input field contains "433443". A blue oval labeled "Enter challan no" has a red arrow pointing to the input field.
- Employee Challan Date: (Eg:DD/MM/YYYY)** Input field contains "10/01/2017". A blue oval labeled "Enter challan date" has a red arrow pointing to the input field.
- Remarks:** Input field contains "gfggf". A blue oval labeled "Enter remarks(option al)" has a red arrow pointing to the input field.
- Submit:** A button labeled "Submit". A blue oval labeled "Click submit" has a red arrow pointing to the button.

1	03	2007	1000	1000	1000	0	Please fill details
							Choose File No file chosen



ately.  
 ers in the last column(column next to Captu

							Contribution (Rs.) *	
1	03	2007	1000	1000	1000	0	CHENNAI,433443,10/01/2017	
							Choose File pdf-sample.pdf	

Once details are Entered and click the save button.

1	03	2007	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="0"/>	CHENNAI,433443,10/01/2017	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="save"/>
							<input type="button" value="Choose File"/> pdf-sample.pdf		

Finanace year  
Select

Local body Input Details

**Note: Monthwise saving option is enabled. You have to save the Summary detail for each month can be edited and saved by**

**This is the Current Processing Year.**

218.248.44.123 says:  
Kindly confirm the details!!!!!!  
 Prevent this page from creating additional dialogs.

S.no	Month	Year	Amount Deducted as Employee Contribution (Rs.) *	Equal Employer Contribution (Rs.)	Remitted Employee Contribution (Rs.)	Remitted Employer Contribution (Rs.)	Remitted Employee Contribution Receipt (.pdf - 100kb)	Remitted Employer ContributionReceipt (.pdf - 100kb)	Save	Capture Details (Rs.)
1	03	2007	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="0"/>	CHENNAI BRANCH,7667,04/01/2017 <input type="button" value="Choose File"/> pdf-sample.pdf	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="save"/>	<input type="button" value="Capture Details"/>
2	04	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
3	05	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
4	06	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
5	07	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
6	08	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
7	09	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
8	10	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>
9	11	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen		<input type="button" value="Capture Details"/>

After saving the details. Click Capture details button for entering the breakup amount.

1	03	2007	32332	32332	0	0	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="save"/>	<input type="button" value="Capture Details"/>
---	----	------	-------	-------	---	---	---	---	-------------------------------------	--

Executive Officer PARAVAI  
(DIRECTORATE OF TOWN PLANNING(DTP))

Remitted Summary Details

[Listing of Remit History](#)

Abstract ID 2008/03/0702/DTP/Tk429  
Employee Contribution (Rs.) 1000  
Details Capture Summary (Rs.) 0  
Remaining (Rs.) 1000

[Add Trans Details](#)

S.No	CPS Number	Name	RefDate	Contribution (RS)	Arrear(RS)	Unposted	Action
No Record Found.							

Trans Details :-

CPS Number

Contribution (Rs.)

Payment Due Date

Contribution remitted :  Yes |  No

Name

Arrear(Rs.)

Arrear remitted :  Yes |  No

218.248.44.123 says:

Trans Details Added Successfully

Prevent this page from creating additional dialogs.



- Home
- Entry
- Miscellaneous
- Logout

Welcome! DDO

COMMISSIONER MADURAI  
(CORPORATION(CORP))

Local body Input Details - Year : 2007-2008

Data Need to be Uploaded for Processing.Do you want to upload ?

upload

Click  
Upload

Executive Officer PARAVAI  
(DIRECTORATE OF TOWN PLANNING(DTP) )

Local body Input Details - Year : 2007-2008

**Note: Monthwise saving option is enabled. You have to save the details for each month separately.  
The Summary detail for each month can be edited and saved by clicking the Save button appears in the last column(column next to Capture Details column) of the particular month.**

S.no	Month	Year	Amount Deducted as Employee Contribution (Rs.)*	Equal Employer Contribution (Rs.)	Remitted Employee Contribution (Rs.)	Remitted Employer Contribution (Rs.)	Remitted Employee Contribution Receipt (.pdf - 100kb)	Remitted Employer ContributionReceipt (.pdf - 100kb)	Save	Schedule Caputer Details (Rs.)
1	03	2007	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="0"/>	BANK OF BARODA, AMBATTUR BRANCH,878,11-01-2017 <input type="button" value="Choose File"/> No file chosen <a href="#">View Receipt</a>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
2	04	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
3	05	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
4	06	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
5	07	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
6	08	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>
7	09	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Save"/>	<input type="button" value="Capture Details"/>

- Commencement
- All Year Data
- Processing
- Forward to LF

COMMISSIONER MADURAI  
(CORPORATION(CORP) )

Click Forward to LF

Local body Input Details - Year : 2007-2008

**Note: Monthwise saving option is enabled. You have to save the details for each month separately. The Summary detail for each month can be edited and saved by clicking the Save button appears in the last column(column next to Capture Details column) of the month.**

S.no	Month	Year	Amount Deducted as Employee Contribution (Rs.)*	Equal Employer Contribution (Rs.)	Remited Employee Contribution (Rs.)	Remited Employer Contribution (Rs.)	Remited Employee Contribution Receipt (.pdf - 100kb)	Remited Employer ContributionReceipt (.pdf - 100kb)
1	03	2007	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="1000"/>	<input type="text" value="0"/>	BANK OF MAHARASHTRA, ASHOKNAGAR, CHENNAI,3234,10-01-2017  <input type="button" value="Choose File"/> No file chosen  <a href="#">View Receipt</a>	<input type="button" value="Choose File"/> No file chosen

			Contribution (Rs.)*	(Rs.)	Contribution (Rs.)	Contribution (Rs.)	100kb)	100kb)	
1	03	2007	1000	1000	1000	0	BANK OF CEYLON, RTGS-HO,43443,12-01-2017 <a href="#">View Receipt</a>		1000
2	04	2007	0	0	0	0			0
3	05	2007	0	0	0	0			0
4	06	2007	0	0	0	0			0
5	07	2007	0	0	0	0			0
6	08	2007	0	0	0	0			0
7	09	2007	0	0	0	0			0
8	10	2007	0	0	0	0			0
9	11	2007	0	0	0	0			0
10	12	2007	0	0	0	0			0
11	01	2008	0	0	0	0			0
12	02	2008	0	0	0	0			0

Finalize



			Contribution (Rs.)*	(Rs.)				
1	03	2007	<input type="text" value="1000"/>	<input type="text" value="1000"/>				1000
<div style="border: 1px solid gray; padding: 5px; width: fit-content; margin: 0 auto;"> <p>218.248.44.123 says: Kindly confirm the details!!!!!!</p> <p style="text-align: right;"> <input type="button" value="OK"/> <input type="button" value="Cancel"/> </p> </div>								
<a href="#">View Receipt</a>								
2	04	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
3	05	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
4	06	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
5	07	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
6	08	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
7	09	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
8	10	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
9	11	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
10	12	2007	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
11	01	2008	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0
12	02	2008	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>		0



- [Home](#)
- [Entry](#)
- [Miscellaneous](#)
- [Logout](#)

Welcome! DDO

Executive Officer PARAVAI  
(DIRECTORATE OF TOWN PLANNING(DTP) )

Local body Input Details - Year : 2007-2008

✔ Successfully Forwarded to LF.

**Note: Monthwise saving option is enabled. You have to save the details for each month separately.  
The Summary detail for each month can be edited and saved by clicking the Save button appears in the last column(column next to Capture Details column) of the particular month.**

S.no	Month	Year	Amount Deducted as Employee Contribution (Rs.)*	Equal Employer Contribution (Rs.)	Remited Employee Contribution (Rs.)	Remited Employer Contribution (Rs.)	Remited Employee Contribution Receipt (.pdf - 100kb)	Remited Employer ContributionReceipt (.pdf - 100kb)	Save	Schedule Caputer Details (Rs.)

A hand is shown from the wrist up, pointing its index finger towards a glowing, semi-transparent square. The background is a solid blue color with numerous other semi-transparent squares of various sizes and positions, some overlapping each other, creating a sense of depth and movement. The overall aesthetic is clean and modern.

THANK YOU